The Collegiate School at Florida State University, Panama City
Board Meeting
Thursday March 14, 2024
2:00PM CST (3:00PM EST)


Board Member Absent:

I. Call To Order and Welcome
   • Dr. Kevin Forehand called the meeting to order at 2:01PM CST.

II. Notice of Meeting
    • On public website

III. Public Comment
     • None.

IV. Approval of Minutes from January 23, 2024
    • Mrs. Gillian Gregory motioned to approve.
    • Dr. Robert Schoen seconded.
    • Motion passed unanimously.

V. Director’s Report
   Mrs. Debbi Whitaker, Director The Collegiate School at FSU Panama City
   • New Board Member – Welcome SGA President Darielis Roman
   • New Nurse from the Bay County Health Department – Welcome Vanessa Duncan
   • Enrollment
   • New Student Orientation
   • DOE – Safe Schools tour
   • Surveys for FTE
   • Federal Impact Aid Grant
   • Curriculum and Instruction
   • CTE Exams (faculty/staff)
   • Progress Monitoring
   • Panhandle Education Consortium
   • Extracurricular Activities/Upcoming Events

VI. Report: Military Liaisons
    • Erin Pinkard – NSA
    • Mallory Gross – Tyndall Airforce Base

VII. New Business and Updates
    a. Future Meeting Dates
       Dr. Kevin Forehand, Chair, Approve The Collegiate 2024-2025 School Calendar
       Action Item: Requested Action: I. Approve 2024-2025 School Calendar.
              ▪ Dr. Irvin Clark motioned.
              ▪ Dr. Tyler Towne seconded.
    b. Financial Report
       Mrs. Susan Neil, F&A Accounting Specialist, The Collegiate School at FSU Panama City
**Action Item:** Requested Action: I. Approve January 2024 Budget
- Dr. Irvin Clark motioned.
- Dr. Tyler Towne seconded.
- Motion passed unanimously to approve the January 2024 Budget Amendments.

**Action Item:** Requested Action: III. Approve February 2024 Budget
- Dr. Robert Schoen motioned.
- Dr. Tyler Towne seconded.
- Motion passed unanimously to approve the February 2024 Budget Amendments.

**c. Future Meeting Dates**
*Dr. Kevin Forehand, Chair, The Collegiate School at FSU Panama City*

- Dr. Tyler Towne motioned.
- Dr. Robert Schoen seconded.
- Motion passed unanimously to approve the Future Meeting Dates Listed Above.

**VIII. Open Forum for Board Members**
- NOTE: Special Board Meeting – Budget Approval – April 4, 2024 @ 2PM CST

**IX. Adjournment – 2:58 PM CST**
*Dr. Kevin Forehand, Chair, The Collegiate School at FSU Panama City*

**Action Item:** Requested Action: IV. Approve meeting adjournment.
- Dr. Robert Schoen motioned.
- Dr. Irvin Clark seconded.
- Motion passed unanimously to adjourn the meeting.