

The Collegiate School at Florida State University, Panama City
Board Meeting

Thursday March 14, 2024
2:00PM CST (3:00PM EST)

Attendees: Kevin Forehand, Robert Schoen, Gillian Gregory, Tyler Towne, Joey Ginn, Lori Morgan, Elizabeth Crowe, Susan McNiell, Irvin Clark, Jennifer Conoley, Jessica Carter, Debbie Whitaker, Lori Morgan, Mariana Solorzano, Susan McNiell, Dana Manis, Amber Golden, Darielis Roman, Mallory Goss, Erin Pinkard and Vanessa Duncan

Board Member Absent:

- I. Call To Order and Welcome
 - Dr. Kevin Forehand called the meeting to order at 2:01PM CST.
- II. Notice of Meeting
 - On public website
- III. Public Comment
 - None.
- IV. Approval of Minutes from January 23, 2024
 - Mrs. Gillian Gregory motioned to approve.
 - Dr. Robert Schoen seconded.
 - Motion passed unanimously.
- V. Director's Report

Mrs. Debbi Whitaker, Director The Collegiate School at FSU Panama City

 - New Board Member – Welcome SGA President Darielis Roman
 - New Nurse from the Bay County Health Department – Welcome Vanessa Duncan
 - Enrollment
 - New Student Orientation
 - DOE – Safe Schools tour
 - Surveys for FTE
 - Federal Impact Aid Grant
 - Curriculum and Instruction
 - CTE Exams (faculty/staff)
 - Progress Monitoring
 - Panhandle Education Consortium
 - Extracurricular Activities/Upcoming Events
- VI. Report: Military Liaisons
 - Erin Pinkard – NSA
 - Mallory Gross – Tyndall Airforce Base
- VII. **New Business and Updates**
 - a. Future Meeting Dates

Dr. Kevin Forehand, Chair, Approve The Collegiate 2024-2025 School Calendar

Action Item: Requested Action: I. Approve 2024-2025 School Calendar.

 - Dr. Irvin Clark motioned.
 - Dr. Tyler Towne seconded.
 - b. Financial Report

Mrs. Susan Neil, F&A Accounting Specialist, The Collegiate School at FSU Panama City

- **Action Item:** Requested Action: II. Approve January 2024 Budget
 - Dr. Irvin Clark motioned.
 - Dr. Tyler Towne seconded.
 - Motion passed unanimously to approve the January 2024 Budget Amendments.
- **Action Item:** Requested Action: III. Approve February 2024 Budget
 - Dr. Robert Schoen motioned.
 - Dr. Tyler Towne seconded.
 - Motion passed unanimously to approve the February 2024 Budget Amendments.
- c. Future Meeting Dates
 - Dr. Kevin Forehand, Chair, The Collegiate School at FSU Panama City*
 - **Action Item:** Requested Action: III. Approve Future Meeting Dates: March 14, 2024 – May 23, 2024 – June 25, 2024 (**HOLD**) – July 23, 2024.
 - Dr. Tyler Towne motioned.
 - Dr. Robert Schoen seconded.
 - Motion passed unanimously to approve the Future Meeting Dates Listed Above.

VIII. **Open Forum for Board Members**

- **NOTE: Special Board Meeting – Budget Approval – April 4, 2024 @ 2PM CST**

IX. **Adjournment – 2:58 PM CST**

Dr. Kevin Forehand, Chair, The Collegiate School at FSU Panama City

Action Item: Requested Action: IV. Approve meeting adjournment.

- Dr. Robert Schoen motioned.
- Dr. Irvin Clark seconded.
- Motion passed unanimously to adjourn the meeting.