The Collegiate School at Florida State University, Panama City
Board Meeting
Tuesday, January 23, 2024
10:00am CST (11:00am EST)

Attendees: Kevin Forehand, Robert Schoen, Gillian Gregory, Tyler Towne, Joey Ginn, Lori Morgan, Elizabeth Crowe, Randall Hanna, Susan McNiel, Irvin Clark, Jennifer Conoley, Jessica Carter, Debbie Whitaker, Lori Morgan, Mariana Solorzano, Susan McNiel, and Dana Manis

Board Member Absent:

I. Call To Order and Welcome
   • Dr. Kevin Forehand called the meeting to order at 10:02AM CST.

II. Notice of Meeting
    • On public website

III. Public Comment
    • None.

IV. Approval of Minutes from December 12, 2023
    • Mrs. Gillian Gregory
    • Dr. Tyler Towne seconded.
    • Motion passed unanimously.

V. Director’s Report
   Mrs. Debbi Whitaker, Director The Collegiate School at FSU Panama City
   • New Staff – Dana Manis, Student Services
   • Enrollment
   • School Administration
   • Curriculum and Instruction
   • Progress Monitoring
   • Governance
   • Extracurricular Activities
   • Board Members – All Completed Required Training
   • Bay County Health Department Providing Full-Time Nurse
   • New Faculty Member – Gabby Morrison

VI. New Business and Updates
a. Future Meeting Dates
   Dr. Kevin Forehand, Chair, The Collegiate School at FSU Panama City
   Action Item: Requested Action: I. Approve TCS Health Plan.
      ▪ Dr. Irvin Clark motioned.
      ▪ Dr. Tyler Towne seconded.

b. Financial Report
   Mrs. Susan Neil, F&A Accounting Specialist, The Collegiate School at FSU Panama City
   o Action Item: Requested Action: II. Approve Financial Report with Budget Amendments
      ▪ Dr. Tyler Towne motioned.
      ▪ Dr. Robert Schoen seconded.
      ▪ Motion passed unanimously to approve the Financial Report with Budget Amendments.
c. Future Meeting Dates
   Dr. Kevin Forehand, Chair, The Collegiate School at FSU Panama City
   ▪ Dr. Tyler Towne motioned.
   ▪ Dr. Robert Schoen seconded.
   ▪ Motion passed unanimously to approve the Future Meeting Dates Listed Above.

VII. **Open Forum for Board Members**

VIII. **Adjournment – 11:08 AM CST**
   Dr. Kevin Forehand, Chair, The Collegiate School at FSU Panama City
   **Action Item:** Requested Action: IV. Approve meeting adjournment.
   ▪ Dr. Robert Schoen motioned.
   ▪ Mrs. Gillian Gregory seconded.
   ▪ Motion passed unanimously to adjourn the meeting.