

The Collegiate School at Florida State University, Panama City
SPECIAL Board Meeting
Thursday April 4, 2024
2:00PM CST (3:00PM EST)

Attendees: Robert Schoen, Gillian Gregory, Tyler Towne, Joey Ginn, Elizabeth Crowe, Susan McNiell, Irvin Clark, Jennifer Conoley, Jessica Carter, Debbie Whitaker, Mariana Solorzano, Susan McNiell, and Dan Nix

Board Member Absent: Kevin Forehand, Lori Morgan, **Robert Schoen**, and Darielis Roman

- I. Call To Order and Welcome
 - Dr. Tyler Towne (Acting Chair) called the meeting to order at 2:02PM CST.
- II. Notice of Meeting
 - On public website
- III. Public Comment
 - None.
- IV. Approval of Minutes from March 14, 2024
 - Mr. Joey Ginn Gregory motioned to approve.
 - Mrs. Jennifer Conoley seconded.
 - Motion passed unanimously.
- V. Director's Report

Mrs. Debbi Whitaker, Director The Collegiate School at FSU Panama City

 - No report!
- VI. **New Business and Updates**
 - a. Review of Audit Firm Proposals

Dr. Tyler Towne, Acting Chair, Approve the audit firm for The Collegiate School

Action Item: Requested Action: I. Approve the audit firm – James Moore & Co.

 - Dr. Irvin Clark motioned.
 - Mrs. Jennifer Conoley seconded.
 - Motion passed unanimously.
 - b. Financial Report and Budget Presentation

Mrs. Susan Neil, F&A Accounting Specialist, The Collegiate School at FSU Panama City

 - **Action Item:** Requested Action: II. Approve *The Collegiate School* Budget for 2024-2025 year.
 - Dr. Irvin Clark motioned.
 - Mrs. Gillian Gregory seconded.
 - Motion passed unanimously.
- VII. **Open Forum for Board Members**
 - **Next Board Meeting – May 23, 2024 @ 11AM CST**
- VIII. **Adjournment – 2:16 PM CST**

Dr. Tyler Towne, Acting Chair, The Collegiate School at FSU Panama City

Action Item: Requested Action: IV. Approve meeting adjournment.

 - Dr. Irvin Clark motioned.
 - Mr. Joey Ginn seconded.
 - Motion passed unanimously to adjourn the meeting.