

Board Meeting
May 6, 2026 - 3:00pm CST

I. Call to Order

The meeting was called to order at 3:05pm.

Members Present: Tyler Towne, Kevin Forehand, Robert Schoen, Joey Ginn, Erin Pickard, Zduy Chu, Jennifer Conoley

II. Notice of Meeting

The meeting was publicly noticed on the schools website.

III. Public Comment

The were no members of the public present.

IV. Approval of Minutes from April 2, 2026

Minutes from the April 2 meeting were approved.

V. Director's Report

Debbi Whitaker, Director, The Collegiate School at FSU Panama City

Mrs. Whitaker gave an update on the school's progress throughout this year.

The report included information on enrollment, assessment scores, facilities updates, and plans for the fall.

VI. New Business and Updates

a. Financial Report

Jennifer Flannagan, Asst Dir PCC C&G and DL Svcs

Action Item:

Requested Action: Approve the April Board Reports.

Board Action:

There was a motion and a second, and a unanimous approval for the April reports as presented by Mrs. Flannagan.

b. 2024 Form 990 Acknowledgement

Jennifer Flannagan, Asst Dir PCC C&G and DL Svcs

Information Item:

No action needed.

The board acknowledged the Form 990. Mr. Nix discussed that IRS is requiring this of TCS for this year, but there will be discussions with General Counsel on whether this is required in the future. No board action required.

c. 2026-2027 Budget Presentation

Jennifer Flannagan, Asst Dir PCC C&G and DL Svcs

Action Item:

Requested Action: Approve the Proposed Budget

This agenda item is deferred until the proposed budget is ready to be presented.

d. 2026-2027 New Position

Debbi Whitaker, Director, The Collegiate School at FSU Panama City

Action Item:

Requested Action: Approve the Proposed New Position

After discussion regarding the accounting positions within TCS, and reasons for more than one position, the Board members present voted unanimously that a new position, the Budget Manager, be created to assist in the operations of TCS.

e. Teacher Bonuses for AP/CTE/Clubs

Debbi Whitaker, Director, The Collegiate School at FSU Panama City

Action Item:

Requested Action: Approve teacher bonuses for Advanced Placement Courses, Career & Technical Education Certifications, and Club Sponsorships

The board discussed the Florida statutes that teachers receive bonuses if they teach Advanced Placement (AP) with students scoring 3 or higher, or Career & Technical Education courses (CTE) if students pass the certification examination. The board also discussed providing a stipend for teachers who sponsor after school clubs that have activities that exceed more than just a standard meeting after school. These clubs may include weekend travel for competitions, tutoring after hours, or other responsibilities in addition to the regular school day.

After discussion, the board approved teacher bonuses for AP and CTE certifications as outlined by the state and \$750 stipends for specific club sponsors based on the activities of the clubs.

f. TCS Procedures

Debbi Whitaker, Director, The Collegiate School at FSU Panama City

- i Student Progression Plan
- ii Student Code of Conduct
- iii Discipline Matrix
- iv Faculty and Staff Handbook

Action Item:

Requested Action: Approve the procedures as presented.

The board discussed each of the procedures as presented. All had been reviewed by TCS Admin Team and Dr. Gregory. The board voted to approved the updates based on current needs at TCS and new state recommendations and requirements.

g. Future Meeting Dates and Times

Debbi Whitaker, Director, The Collegiate School at FSU Panama City

Action Item:

Requested Action: Approve future meeting months, days, and times.

After discussion, the board voted to have meetings in the odd months, on the third Thursday of those months, at 3:00pm CST. As always, special meetings may be held as needed.

VII. Open Forum for Board Members

VIII. Adjournment The meeting was adjourned at 4:05pm