

Board Meeting

November 8, 2024

9:00AM CST – 2:00PM CST

Attendees: Kevin Forehand, Robert Schoen, Tyler Towne, Jennifer Conoley, Darielis Vega Roman, Debbi Whitaker, Gillian Gregory, Susan McNiel, Lori Morgan, Irvin Clark, Elizabeth Crowe, Randy Hanna, Ryan Moralis, and Dan Nix.

Board Members Absent: Jessica Carter and Joey Ginn

I. Call to Order

- Dr. Forehand called the meeting to order at 9:02AM CST

II. Notice of Meeting

- On public school website

III. Public Comment

- None

IV. Approval of Minutes from September 17, 2024

- Dr. Towne motioned to approve
- Dr. Clark seconded.
- Motion passed unanimously

V. New Business and Updates

a. Financial Audit Presentation

Mr. Kevin Warren and Ms. Christy Battles of James Moore & Company

Action Item:

Requested Action:

Approve the Annual Financial Audit

- Dr. Clark motioned to approve the Annual Financial Audit.
- Mrs. Gillian Gregory seconded.
- Motion passed unanimously.

VI. Director's Report

Debbi Whitaker, Director, The Collegiate School at FSU Panama City

- Report included information on:
 - Audit
 - Academics
 - CTE
 - Response from Coast Guard JROTC Application
 - Athletics, Electives and Clubs
 - Recruiting and Events
 - Thank You to Darielis Vega Roman – Outgoing SGA President
 - Welcome Ryan Moralis – Incoming SGA President

VII. New Business and Updates

b. Financial Budget Approvals

Ms. Susan McNiel, Finance & Administration Office

Action Item:

Requested Action:

Approve the September-October Budget Reports

Approve the September Budget Report

- Dr. Clark motioned to approve the September Budget Report.
- Mrs. Jennifer Conoley seconded.
- Motion passed unanimously.

Approve the October Budget Report

- Dr. Towne motioned to approve the October Budget Report.
- Dr. Schoen seconded.
- Motion passed unanimously.

c. Appointment of Adjunct Instructors

Debbi Whitaker, Director, The Collegiate School at FSU Panama City

Action Item:

Requested Action:

Approve Adjunct Instructors

- Mrs. Gillian motioned to approve the Adjunct Instructors.
- Dr. Towne seconded.
- Motion passed unanimously.

d. School Safety Plan Review

Debbi Whitaker, Director, The Collegiate School at FSU Panama City

Action Item:

Requested Action:

Approve School Safety Officer Duties

- Dr. Towne motioned to approve the School Safety Officer Duties.
- Mrs. Conoley seconded.
- Motion passed unanimously.

NOTE: Chairman Forehand asked about drills for active shooters. Director Whitaker clarified policies. Dr. Forehand recommended assembly of a board book.

e. Board Elections

Dr. Kevin Forehand, Chair, The Collegiate School at FSU Panama

Action Item:

Requested Action:

Elect TCS Board Officers – **NOTE:** Dr. Towne motions to rotate. Dr. Gregory seconds

- Dr. Gregory – Chair
- Dr. Clark – Vice Chair
- Dr. Forehand – Treasurer
- Dr. Towne – Secretary

f. Appointment of Parent Board Member

Dr. Kevin Forehand, Chair, The Collegiate School at FSU Panama Annual

- Director Whitaker endorsed Mrs. Erin Pickard for parent board position.

VIII. Comments From Dean Randy Hanna

- Importance of TCS to FSU Panama City and the community
- Working on temporary space
- Enrollment

IX. Open Forum for Board Members

- Board member Clark asked Director Whitaker if TCS has adequate resources for mental health.

- Director Whitaker: Yes

X. Adjournment

- Meeting was adjourned at 12:16PM CST