

**The Collegiate School at Florida State University, Panama City
Board Meeting**

Thursday May 23, 2024
11:00AM CST (12:00PM EST)

Attendees: Kevin Forehand, Robert Schoen, Gillian Gregory, Tyler Towne, Joey Ginn, Elizabeth Crowe, Susan McNeil, Irvin Clark, Jennifer Conoley, Jessica Carter, Debbie Whitaker, Mariana Solorzano, Dan Nix, Randy Hanna, Phil Himes, Cassandra Jones, Dana Manis, and Gabriella Morris

Board Member Absent: Lori Morgana and Darielis Roman

I. Call To Order and Welcome

- Dr. Kevin Forehand, Chair) called the meeting to order at 11:02AM CST.

II. Notice of Meeting

- On public website

III. Public Comment

- None.

IV. Approval of Minutes from April 4, 2024

- Mrs. Jillian Gregory motioned to approve.
- Dr. Tyler Towne seconded.
- Motion passed unanimously.

V. Director's Report

Mrs. Debbi Whitaker, Director The Collegiate School at FSU Panama City

- Enrollment
- Milestones
 - Dual Enrollment
 - Career Technical Education
- Assessment Scores
- Communication & Media

VI. New Business and Updates

a. Climate Survey Results

Dr. Kevin Forehand, The Collegiate School at FSU Panama City

Action Item: NO ACTION: Hold until next board meeting.

b. Florida Statewide Assessment Result

Dr. Kevin Forehand, The Collegiate School at FSU Panama City

Action Item: NO ACTION: Mrs. Debbi Whitaker, Director discussed during her Director's Report.

c. Financial Report and Budget Presentation

Mrs. Susan McNeil, F&A Accounting Specialist, The Collegiate School at FSU Panama City

- **Action Item I:** Requested Action: I. Approve The Collegiate School Budget for March 2024.

- Dr. Irvin Clark motioned.
- Mr. Joely Ginn seconded.
- Motion passed unanimously.

- **Action Item II:** Requested Action: II. Approve The Collegiate School Budget for April 2024.
 - Mrs. Jillian Gregory motioned.
 - Dr. Tyler Towne seconded.
 - Motion passed unanimously.
- d. Faculty/Staff (full and part-time) Recognition One-Time Pay
Mrs. Debbi Whitaker, Director The Collegiate School at FSU Panama City
 - **Action Item III:** Requested Action: III. Approve not to exceed \$40K for one-time pay for the faculty/staff (full and part-time) recognition.
 - Mrs. Jillian Gregory motioned.
 - Mr. Joely Ginn seconded.
 - Motion passed unanimously.

VII. Open Forum for Board Members

- **Next Board Meeting – July 23, 2024 @ 10:00AM CST**

VIII. Adjournment – 12:15PM CST

Dr. Kevin Forehand, Chair, The Collegiate School at FSU Panama City

Action Item: Requested Action: IV. Approve meeting adjournment.

- Dr. Tyler Towne motioned.
- Mr. Joey Ginn seconded.
- Motion passed unanimously to adjourn the meeting.