

**The Collegiate School at Florida State University, Panama City
SPECIAL Board Meeting**

Thursday April 4, 2024
2:00PM CST (3:00PM EST)

Attendees: Robert Schoen, Gillian Gregory, Tyler Towne, Joey Ginn, Elizabeth Crowe, Susan McNeil, Irvin Clark, Jennifer Conoley, Jessica Carter, Debbie Whitaker, Mariana Solorzano, Susan McNeil, and Dan Nix

Board Member Absent: Kevin Forehand, Lori Morgan, **Robert Schoen**, and Darielis Roman

I. Call To Order and Welcome

- Dr. Tyler Towne (Acting Chair) called the meeting to order at 2:02PM CST.

II. Notice of Meeting

- On public website

III. Public Comment

- None.

IV. Approval of Minutes from March 14, 2024

- Mr. Joey Ginn Gregory motioned to approve.
- Mrs. Jennifer Conoley seconded.
- Motion passed unanimously.

V. Director's Report

Mrs. Debbi Whitaker, Director The Collegiate School at FSU Panama City
• No report!

VI. New Business and Updates

a. Review of Audit Firm Proposals

Dr. Tyler Towne, Acting Chair, Approve the audit firm for The Collegiate School
Action Item: Requested Action: I. Approve the audit firm – James Moore & Co.

- Dr. Irvin Clark motioned.
- Mrs. Jennifer Conoley seconded.
- Motion passed unanimously.

b. Financial Report and Budget Presentation

Mrs. Susan Neil, F&A Accounting Specialist, The Collegiate School at FSU Panama City
○ **Action Item:** Requested Action: II. Approve The Collegiate School Budget for 2024-2025 year.
▪ Dr. Irvin Clark motioned.
▪ Mrs. Gillian Gregory seconded.
▪ Motion passed unanimously.

VII. Open Forum for Board Members

- **Next Board Meeting – May 23, 2024 @ 11AM CST**

VIII. Adjournment – 2:16 PM CST

Dr. Tyler Towne, Acting Chair, The Collegiate School at FSU Panama City
Action Item: Requested Action: IV. Approve meeting adjournment.

- Dr. Irvin Clark motioned.
- Mr. Joey Ginn seconded.
- Motion passed unanimously to adjourn the meeting.